

Instructions for Request for Proposals: PDA Targeted Call Diagnostics for Ebola Outbreak Preparedness and Response

General Conditions

Language

All correspondence and documents relating to this RFP shall be written **in English**.

Submission cost

The applicant shall bear all costs associated with the preparation and submission of the proposal, including costs associated with proposal development, presentation, and contract and agreement negotiation (unless otherwise noted by the RIGHT Foundation).

Award Administration Conditions

- Submission of your proposal to and review by the RIGHT Foundation does not guarantee funding for your proposed project.
- Applicants will be notified of their award decision at each evaluation stage. Please note that the RIGHT Foundation does not generally provide detailed feedback or reasons for unsuccessful proposals but may do so at its discretion.
- **The RIGHT Foundation's management team does not have influence, authority, or decision-making power** over the reviews, evaluation, funding recommendations, or the final funding decision for submitted proposals.

Application Process

The deadline to submit an application to the 2026 Product Development Award (PDA) Targeted Call is **18 August 2026 at 10:00AM Korea Standard Time (KST)**.

See the instructions below and reference the [Grant Management System \(GMS\) user manual](#) for more detailed guidance.

Step 1 – Account Creation

1. Create an account and register in our [Grant Management System](#) (GMS).
2. We require that the following all create accounts:
 - a. Principal Investigator (PI)
 - b. PI's Primary Contact (PC)
 - c. Any collaborators added in the Full Proposal

3. A system-generated confirmation email will be sent to you once your account request is approved. New accounts will be approved within one week.
4. The deadline for creating an account is **14 August 2026 at 3PM KST**. You will receive a confirmation email by 6PM KST on 14 August 2026. We kindly ask you to create your account before this deadline.
5. If you already have an account, start with Step 2 – ‘Application creation’.

Step 2 – Application Creation

1. Log in to access your account to start your application and complete the **required fields**. Once the required fields (see additional instructions below) have been completed and saved, the Full Proposal Template will be generated and available for download.

- **Required Fields**

Several required fields from the application creation stage are then automatically populated into the Full Proposal Template. To assist with the preparation of your application, please prepare the following responses in advance:

Please note that the responses in the required fields will be used to assess eligibility and alignment with the Request for Proposals (RFP).

We strongly recommend that you ensure your responses to these questions are of high-quality and accurately reflect proposed project activities.

1. Application Summary	▪ Project title ▪ Duration of support requested (months) ▪ Requested amount from RIGHT Foundation (in KRW) (A) ▪ Co-funding amount (in KRW) (B) ▪ Total project costs (in KRW) (A+B) ▪ Target beneficiary countries ▪ Collaborator information: ○ Organization name ○ Organization country ○ Investigator (name, title, email) and Primary contact (name, title, email)
2. Project profile	▪ Target pathogen ▪ Target disease(s) ▪ Product type ▪ Diagnostic modality ▪ Proposed development stage
3. Application history	▪ Is this proposal a resubmission? If yes, please explain in detail how you have strengthened your proposal or team/partnership since your last submission. Articulate

	how you have responded to reviewers' feedback from the previous submission if applicable (Max. 300 words). ▪ If you hold grants or have held grants from RIGHT Foundation related to the topic of this application, explain how these differ and confirm there is no overlap in funding (Max. 200 words)
4. High-level proposal summary (Total max. 300 words)	▪ What is the problem you aim to solve with your product or platform? Please note that the stated problem should reflect the health needs in the low- and middle-income countries that are unmet by the current best practice. ▪ What is the final product or platform that you aim to develop and how will it address the health needs that are unmet by current best practice? What is the innovation of your proposed product or platform as compared to current best practice? ▪ What is the use-case that your product/platform aims to serve? Be specific about the delivery context and the target population. ▪ What is your hypothesis on how your innovation will help solve the problem you stated? Briefly summarize any preliminary data that supports this hypothesis. ▪ What are the specific objectives to be achieved during the proposed funding period?

Step 3 – Full Proposal Submission

- **Once the full proposal document template has been generated, download it from your account, complete the document, and upload it along with other required documents.**
- Please note that once submitted through the grant management system, your proposal cannot be modified. As such, please ensure that the contents of the full proposal are aligned with the information in the Grant Management System.
- Applicants who successfully submit a Full Proposal will receive a system-generated confirmation email.
- **Notes:**
 - Upload all required files to the grant management system. Please do not submit additional documents beyond those requested.
 - Any application submitted in non-designated or arbitrarily modified templates will not be accepted. You are allowed to modify the document only in the sections where specified, within the word limit.
 - List all project partners, providing the name and contact details of at least one representative from each partner.
 - All proposal documents must be approved by all listed partners before submission.
 - The RIGHT Foundation reserves the right to extend the closing date at its discretion. Proposals received after the closing date and time without prior agreement will not be considered.

Evaluation Process

RIGHT Foundation may ask clarifying questions or request additional information, as needed, at any stage of the evaluation process to qualify proposals for further evaluation.

Step 1 - Eligibility Assessment

- Full Proposals will initially be assessed to determine whether the:
 - Partnership meets RIGHT Foundation eligibility criteria stated in the Request for Proposals (RFP).
 - Project objectives are aligned with the RFP-specified scope.
 - Proposal is complete and addresses all required content.
- **Note:** Collaborator verification will be conducted during this step via GMS.

Step 2 - Technical Evaluation by the Panel of Experts

- Each eligible Full Proposal will be reviewed by at least three RIGHT Foundation Panel of Expert (POE) reviewers and assessed according to the evaluation criteria stated in the RFP.

Step 3 – Technical Evaluation by the Selection Committee

- The RIGHT Foundation Selection Committee (SC) will review all proposals and generate a ranked shortlist based on POE reviews, comments, and alignment with the RIGHT Foundation's investment strategy.
- Shortlisted applicants may receive additional questions from the SC.
- Following a closed discussion and review of the applicants' written responses, the SC will make funding recommendations to the RIGHT Foundation Board of Directors (BoD).

Step 4 – Financial Due Diligence

- The PI organizations of applicants recommended for funding by the SC will be required to undergo Financial Due Diligence (FDD).

Step 5 – Funding Approval by the Board of Directors

- The BoD will review the SC recommendations and the FDD results and make the final funding decision.

Questions regarding your application

If you have any questions during the application process, please contact us through the following channels and include "RFP-PDA-2026 Question(s)" in the subject header:

- Questions regarding your application: RFP@rightfoundation.kr
- Technical questions related to the GMS or account creation: itpm@rightfoundation.kr

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Please note that it may take time for the RIGHT Foundation to respond to inquiries. We therefore encourage you to submit any questions well in advance of the submission deadlines. You may also find answers to common questions on the [Frequently Asked Questions \(FAQ\)](#) page on the RIGHT Foundation website.

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