

Grantee Portal User Manual

Training Award 2025

<https://rightfoundation.fluxx.io/>



RIGHT
국제보건기술연구기금

Rev1.2 Sep 2025

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User Account Creation and Approval / Password Reset

The RIGHT Foundation - 국제보건기술연구기금

rightfoundation.fluxx.io/user_sessions/new



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The RIGHT Foundation - 국제보건기술연구기금

Login Now:

[Forgot Password?](#)

연대, 동맹, 상호존중 기반 국제협력과 공공재로서의 필수 보건의료기술 개발, 라이트재단이 함께 합니다.

RIGHT Foundation, an international collaboration platform dedicated to developing essential health technologies as global public good

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[Privacy Policy](#) [Accessibility](#)

1. Using Google Chrome or Microsoft Edge, go to <https://rightfoundation.fluxx.io> .

***Please note:** The Grant Management System is not supported on mobile browsers*

2. If you are visiting for the first time, please click "**Create Account**".

User Account Creation and Approval / Password Reset



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Please respond to the fields below for your system registry.

Applicant Information

First Name

Middle Initial

Last Name

Korean Name (Optional)

Title (Professional Position)

Email

Mobile Phone

Organization Information

Organization Name

Organization Korean Name

Acronym

Organization Type

Street Address 1

Street Address2

City

State

Country

Postal Code

Organization Phone

Organization Email

Website

Employer Identification Number (사업자등록번호)

Privacy Information

RIGHT Foundation requires a minimum personal information storage to Fluxx.io see privacy policy at <https://rightfoundation.kr/en> not contact you without your consent.

- The personal information collected includes identification information for verification purposes. This information will be used for verification purposes.

- Email and mobile are used for business purposes. If consent is not given, RIGHT Foundation will not use them.

- Grantee's Information is collected to verify the information reported to third parties.

☒ I agree
☐ I disagree

- The RIGHT Foundation may share elements of strengthening the overall proposal.

*DEFINITION OF THIRD PARTIES: Panel of experts appointed by the RIGHT Foundation, Board of Directors, and the Korean Ministry of Health and Welfare (MOHW) (BMGF)).

*PURPOSE: Review and selection process of service, settlement of dispute, performance of service.

*PROVIDED DATA: Name, Organization, Organization type, applicant : Age, Gender information added

*POSSESSION PERIOD: From the date the information is achieved (unless the information subject request deletion immediately).

☒ I agree
☐ I disagree

3. Enter required information:

Provide the following details for user registration.

- First name and last name (use your official/ legal name)
- A valid institutional email address (*this will be used as your log-in ID*)
- Use the organization name exactly as it is registered in our Grant Management System.

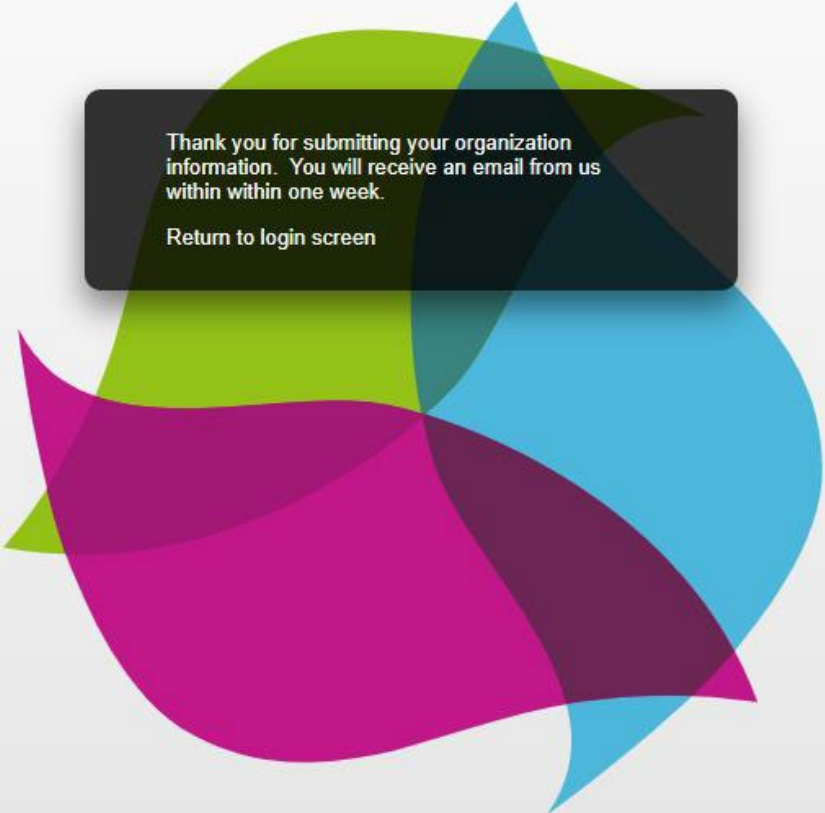
4. Review and consent:

Carefully review the privacy and data-sharing information. Select “**I agree**” and then click “**Send Request**” to proceed. *This will submit your account creation request to the RIGHT Foundation.*

* Important notice:

If you do not agree, the RIGHT Foundation will not have permission to access your contact details and will be unable to reach you. This may affect important communication.

User Account Creation and Approval / Password Reset



Thank you for submitting your organization information. You will receive an email from us within within one week.

[Return to login screen](#)

5. Request confirmation:

When the confirmation message (*shown on the image attached left*) appears, your account creation request has been successfully delivered to the system administrator.

6. Account verification process:

The RIGHT Foundation will verify your organization and account request. *Once your account creation request is approved, you will receive a confirmation email.*

Please note: The account creation may take **1 week**.

7. Password setup and portal access:

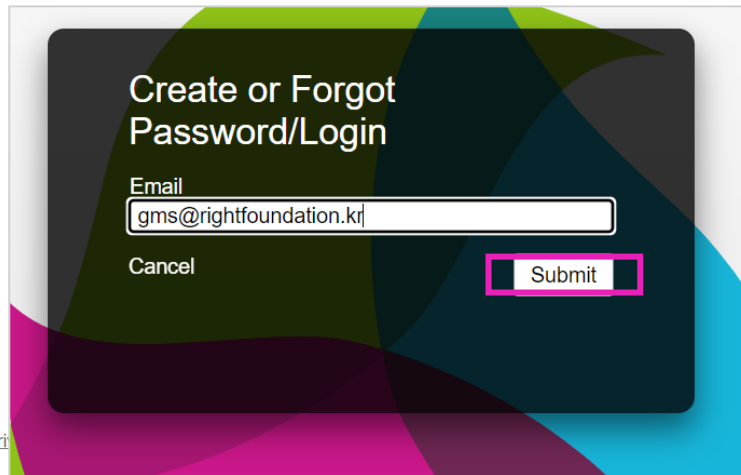
Use the link provided in the confirmation email to reset your password. After resetting your password, you can log in and start using the Grantee Portal.

User Account Creation and Approval / Password Reset



The RIGHT Foundation - 국제보건기술연구기금


Login Now:

[Forgot Password?](#)

If you forget your password, follow the process below to reset it.

1. Click **“Forgot Password”** on the login page.
2. Enter your registered email address.
3. Click **“Submit”**.
4. Check your inbox – you will receive a **“Reset your password”** email shortly.

Check Your Information Before Applying



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RIGHT Foundation

INFORMATION

Grantee Portal

Product Development Application

Training Award

ORGANIZATIONS (1)

Organizations (1)

PEOPLE (1)

1 People (1)

APPLICATIONS

Draft Applications

Invited to Apply

Clarification Requested

Submitted Applications

GRANTS

Active

Closed

MILESTONE/FINANCIAL REPORTS

Reports Due


Reports to Edit

Submitted Reports

PAYMENTS

Scheduled

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Welcome to the RIGHT Foundation Grant Management Portal.

RIGHT Foundation is pleased to announce a new funding opportunity for product development and training under the **Product Development Award (PDA)** and **Training Award (TA)**. Please review the summary below carefully, move to the appropriate page for detailed information and the appropriate application form.


- Under the **Product Development Award**, we are seeking proposals aimed at developing vaccines, therapeutics, biologics or diagnostic platforms to alleviate infectious diseases or non-infectious diseases that closely intersect with such infectious diseases in the World Bank-defined low- and middle-income countries (LMICs). PDAs support up to 4 billion KRW per project. The project team must include at least one Korean entity. Collaborative submission between Korean and non-Korean institutions are highly encouraged.
- Under the **Training Award**, we support the training of work force from the World Bank-defined low- and middle-income countries (LMICs) in vaccine manufacturing at a state-of-art facility at the Korea National Institute for Bioprocessing Research and Training (**K-NIBRT**) campus, Incheon, Korea. The TA will fund the expenses for a round-trip airfare to Korea, entry visa application, course fees, accommodation/meals for the duration of the hands-on module in Korea. The training curriculum consists of on-line lectures and a hands-on practical module for 8 weeks. The awardees are required to be in Korea for attending the hands-on training.

For further information on the application, please refer to the FAQ ([EN](#), [KR](#)) on our website.

This portal provides you with the necessary tools to effectively carry out your project, and a transparent view of your application status and process. For instructions, please refer to the user manual PDF or video tutorial.

1. Click **“Organization”** to verify your organization details.
2. Click **“People”** to verify your personal details.

Create an Application for the Training Award



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All

INFORMATION

Funding Opportunities

Product Development Award

Training Award

BA

ORGANIZATIONS (2)

Organizations (2)

PEOPLE (1)

1 People (1)

APPLICATIONS (3)

Draft Applications (2)

Full Proposal Draft

Submitted Applications

Invited to Interview

Clarification Requested

Declined Applications (1)

GRANTS

Active


Closed

MILESTONE/FINANCIAL REPORTS

Reports Due

Reports to Edit

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Training Award

The goal of the Training Award is to train participants from the World Bank-defined low- and middle-income countries (LMICs) in vaccine and biomanufacturing knowledge and practical skills. This award seeks applications to receive training in vaccine manufacturing at the K-NIBRT campus, Incheon, Korea. Applications will be received until 10:00AM KST January 3, 2024.

Request for Proposal for Training Award ([Download link](#))

Request for Proposal Instructions for Training Award ([Download link](#))

RFP FAQ ([EN](#), [KR](#))

Please refer to the [PDF manual](#)

Award Description


Target trainees	<ul style="list-style-type: none">National or a citizen of, and resident in a LMICs
Duration of training	<ul style="list-style-type: none">Eight weeks
Training format	<ul style="list-style-type: none">Online learning and Hands-on training
Training content	<ul style="list-style-type: none">Vaccine manufacturing bioprocessingRegulatory process for biopharmaceuticals
Training institution	<ul style="list-style-type: none">The Korea National Institute for Bioprocessing Research and Training (K-NIBRT)

Apply to TA

1. Read the full award description and information before applying.
2. Click **“Apply to TA”** button to start your application.

Please note: If the button is **invisible**, it means the submission period is **closed**.

Create an Application for the Training Award – *Fill out the form*



국립보건기술연구재단

Required fields are in bold

4F, 68 Ujeongguk-ro, Jongno-gu,
Seoul, Republic of Korea, #03145
rightfund@rightfoundation.kr

RIGHT Foundation Application form
for Training Award

All correspondence and documents shall be written in English. Adhere to the word/page limit where noted.

▼ Application Overview Information - Read Only

Application ID: TA-2025-202410

Award Class: TAApplication

▼ Applicant Information

First Name **jubong**

Middle Initial

Last Name **jeong**

Korean Name (Optional)

Title

Email **raonflip@daum.net**

Mobile

Cancel

Save

Save and Close

Scroll down

1. Review the *prepopulated* **personal and organization information** to ensure it is correct.
 2. Scroll down and complete the remaining fields in the form.
 3. Required fields are marked in **bold**.
- Please note:** The application cannot be submitted until all mandatory fields are completed.

Create an Application for the Training Award – *Educational and Professional Background*

▼ 1.2 Educational and Professional Background

English Language Proficiency

Highest Degree Obtained

Field of Study

Total professional experience

Indicate total years of professional experience

List Relevant Experience by Type

Regulatory Affairs

Vaccine and(or) Pharmaceutical Policy/Administration

Other

Vaccine R&D

Vaccine Manufacturing

Have you previously completed a vaccine manufacturing training course?

List Relevant Experience by Type

Regulatory Affairs

Vaccine and(or) Pharmaceutical Policy/Administration

Other

Vaccine R&D

Vaccine Manufacturing - Years of Experience

Vaccine Manufacturing Organization Name(s)

Have you previously completed a vaccine manufacturing training course?

Scroll down

1. Fill in the required fields (i.e., language proficiency, degree, field of study, total professional experience).
2. List **all types of work experience you have had**:
 - Select each relevant category and click
3. For each selected category, enter details including **organization names** and **years of experience**.

This page offers extra guidance for section that may need clarification.

Create an Application for the Training Award – Upload Required Files / Application save & submission

3.6 Include a link to a 2-minute video introducing yourself and your motivation for applying for this Training Award. Acceptable platforms would be YouTube, Vimeo, Dropbox, or any other accessible video-sharing platform.

3.7 Upload your curriculum vitae in PDF format, indicating the most recent position held and other relevant professional experience in vaccine and biopharmaceutical industries (Max 3 pages, in reverse chronological order).

CV



☐ CV Uploaded

4. Institutional Commitment

4.1 Upload a letter of employment from your current employer in PDF format, confirming your current employment status. This letter should include your employment start date, current position, and the name of your unit or department.

Certificate of Employment



☐ Certificate of Employment Uploaded

4.2 Upload a letter of recommendation from your supervisor or other relevant reporting authority in PDF format.

Recommendation Letter



☐ Recommendation Letter Uploaded

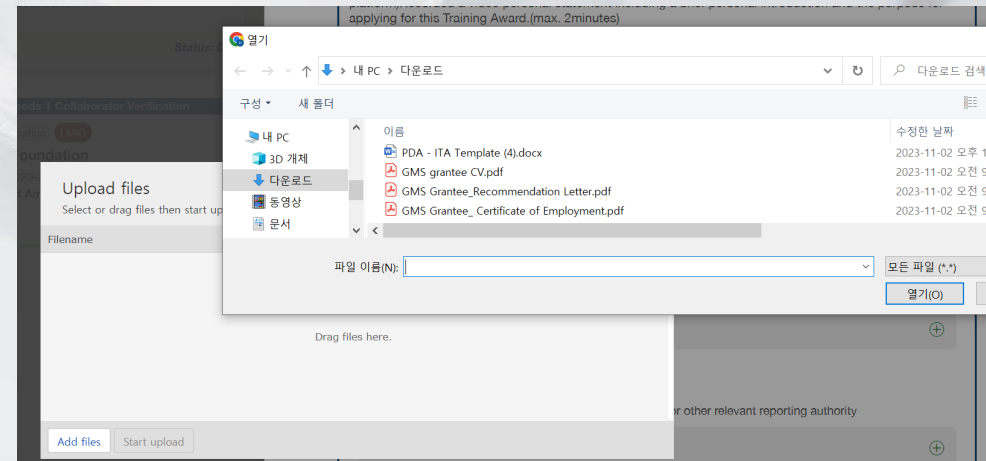
Cancel

Save

Save and Close

Scroll down

1. Click the upload icon next to the required document field.
2. When the upload window opens, **“Add files”**.
3. Select the file to upload and click **“Open”**.
4. Click **“Start upload”** to complete the process.















This page offers extra guidance for section that may need clarification.

Create an Application for the Training Award – Upload Required Files / Application save & submission



Documents

Application Documents

 GMS Grantee_Recommendation Letter.pdf Recommendation Letter Added by GMS Grantee at 3:44 PM on 3 November 2023	  
 GMS Grantee_Certificate of Employment.pdf Certificate of Employment Added by GMS Grantee at 3:43 PM on 3 November 2023	  
 GMS grantee CV.pdf CV Added by GMS Grantee at 3:42 PM on 3 November 2023	  

Cancel Save Save and Close



5. Check your uploaded files under the **Document** section.
 - Use the buttons to add  or delete  documents before submission.
6. Click **Save Application** button to save your progress.
7. Once all required field and files are completed, click **Submission Application** button to finalize your submission.

This page offers extra guidance for section that may need clarification.

FAQ on Using the Grant Management System

Q1. How long does the account approval take?

- A. The account approval email is usually sent within **1 week** after account creation.
If you do not receive approval email within this period, please contact us at RfP@rightfoundation.kr for further assistance.

Q2. I am not receiving emails when using Yahoo. What should I do?

- A. Due to a systemic issue, email from the RIGHT Foundation to *Yahoo* accounts may not be delivered.
Please use an email address another service provider when creating your account.

Thank you

RfP@rightfoundation.kr



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